RESEARCH PROPOSAL

2024

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title** | : |  | | |
| **Project Acronym (opsional)** |  |  | | |
| Institution of Indonesian PI | : |  | | |
| **Project Partner**  (Name of Institution Abroad/Industry) | : |  | | |
| **Start Date** (Proposed) | : | DD/MM/YY | Grant Duration (proposed) in month |  |
| **Role** |  | **Name** | **Institution & Department** | How many hours a week will the investigator work on the project |
| **Principal Investigator** | : |  |  |  |
| **Co-Investigator** | : |  |  |  |
| **Research Team Member** | : |  |  |  |

|  |  |
| --- | --- |
| **Proposed Budgets** | |
| **Partners** | **Amounts in IDR** |
| Indonesia |  |
| Name of Institution Abroad |  |
| Other Partner |  |
| **Total** |  |

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| --- |
| **Project Description** |
| * *Describe why your proposal suits the respective call thematic area* * *Describe as precisely as possible the scientific and technological objectives of the project.* * *Explain the novel character of the research proposed. Show how the objectives of the project aim at significant advances in the state-of-the-art through extending the current knowledge and/or filling the gaps identified.* * *Lay down the added-value of transnational cooperation which is implemented in your consortium* * *Describe what makes up the excellence of your consortium. Describe how the teams complement each other and the added value resulting from the multilateral cooperation. Mention where there is a potential for synergy effects between different tasks of the project and how this is going to be exploited.* * *Describe the multidisciplinarity/interdisiplinarity of your proposal.* * *Lay down if (and how) the research project matches national priorities of the partners involved.* * *Self-assessment of targeted Technology Readiness Level (TRL) and explanation:*   Max. 7 pages  Please use: 1.5 line spacing, font size: Arial 11 |

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| **Workplan Including Milestone** |
| * *Describe the research project with respect to the methodology; justify the methodology chosen to reach the objectives. Highlight the particular advantages of the methodology chosen;* * *Describe the type of activities that are implemented in your project* * *Describe the distribution of tasks. What is the involvement of each partner in relation to the proposed activities? How are the resources distributed among the partners? (time plan)* * *Describe the management structure of your project*   Max. 2 pages  Please use: 1.5 line spacing, font size: Arial 11 |
| **Potential Impact and exploitation results** |
| * *Describe the scientific and/or commercial expected impact* * *Describe whether the project has any beneficial impact on society, in particular regarding societal challenges* * *Describe the measures for the dissemination and/or exploitation of trans-national projects results, and management of intellectual property* * *Prospects for establishing efficient and sustainable partnership*   Max. 2 pages  Please use: 1.5 line spacing, font size: Arial 11 |

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| **Academic Beneficiaries** |
| - *Describe all the parties that will get the benefits from this research*  Max. 2 pages  Please use: 1.5 line spacing, font size: Arial 11 |
| **Communication Plan** |
| - *Please outline your plans for engagement, communication and dissemination about your research and its outcomes with the research community and, where appropriate, with potentially interested wider audience*  Max. 1 pages  Please use: 1.5 line spacing, font size: Arial 11 |

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| **Research’s Output** |
| - *List down the outputs of this research every year. These are the outputs that will be put into the contract as the key performance indicator for the research project proposed. Outputs must be fully accomplished each year to avoid breach of contract* |
| **Work Breakdown Structure** |
| * *Describe each of the Indonesian research team member’s role and job desc* * *Also describe what the research partner’s role and contribution in this research project in general.* |

**Annexes**

***Please Click the Box.***

**Human participation**

|  |  |  |
| --- | --- | --- |
| Would the project involve the use of human subject? | * Yes | * No |
| If yes, would equal numbers of males and females be used? | * Yes | * No |
| Would the project involve the human tissue? | * Yes | * No |
| Would the project involve the use of biological samples ? | * Yes | * No |
| Would the project involve the use of drugs, chemical agents or vaccines to humans? | * Yes | * No |
| Will personal information be used? | * Yes | * No |
| if yes, will the information be anonymized and unlinked? | * Yes | * No |
| or will it be anonymized and linked? | * Yes | * No |
| Will the research participants be identifiable? | * Yes | * No |

Please provide details of any areas of substantial or moderate severity:

**Animal Research**

|  |  |  |  |
| --- | --- | --- | --- |
| would the project involve the use of vertebrate animals or other organisms? | | * Yes | * No |
| If yes, what would be the maximum severity of the procedures? | Mild of non recovable | Moderate | Severe |
| Please provide details of any areas which are Moderate or Severe: | | | |
|  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Does the proposed research involve the use of non-human primates? | | * Yes | * No |
| Does the proposed research involve the dogs? | | * Yes | * No |
| Does the proposed research involve the cats? | | * Yes | * No |
| Does the proposed research involve the Equidae? | | * Yes | * No |
| Please provide details of any areas of substantial or moderate severity: | | | |
|  | | | |
| Please select any other species of animales that are to be used in the proposed research. | | | |
| * Fish * Sheep * Rabbit * Mice * Amphibian * Poultry * Cow | * Mouse * Reptile * Guinea Pig * Pig * Other Rodent * Bird * Other Animal ( ) | | |

**Genetic and Biological Risk**

|  |  |  |
| --- | --- | --- |
| Would the project involve the production and/or use of genetically modified animals? | * Yes | * No |
| If yes, will the genetic modification be used as an experimental tool, e.g., study the function of a gene in a genetically modified organism? | * Yes | * No |
| And will the research involve the release of genetically modified organism? | * Yes | * No |
| and will the research be aimed at the ultimate development of commercial or industrial genetically modified products or processes? | * Yes | * No |
| Would the project involve the use of drugs, chemical agents or vaccines to humans? | * Yes | * No |
| Would the project involve the production and/or use of genetically modified plants? | * Yes | * No |
| If yes, will the genetic modification be used as an experimental tool, e.g., study the function of a gene in a genetically modified organism? | * Yes | * No |
| And will the research involve the release of genetically modified organism? | * Yes | * No |
| And will the research be aimed at the ultimate development of commercial or industrial genetically modified products or processes? | * Yes | * No |
| Would the project involve the production and/or use of genetically modified microbes? | * Yes | * No |
| If yes, will the genetic modification be used as an experimental tool, e.g., study the function of a gene in a genetically modified organism? | * Yes | * No |
| And will the research involve the release of genetically modified organism? | * Yes | * No |
| And will the research be aimed at the ultimate development of commercial or industrial genetically modified products or processes? | * Yes | * No |
| Does Material Transfer Agreement Document Needed? | * Yes | * No |
| If yes, does the document has been issued by the officials? | * Yes | * No |

Principle Investigator,

(signature) (Name)

NIP/NIDN/NIDK (if provided)

Surat ini diperlukan sebagai bentuk dukungan dari institusi peneliti (dalam negeri), sekaligus menyetujui alokasi sumber daya dari institusi untuk mendukung proyek penelitian tersebut.

*Institution official logo*

LAMPIRAN 3 LETTER OF SUPPORT

## LETTER OF SUPPORT

Dear Sir/Madam

* *Describe the mission of the institution and research program*
* *Explain the priorities of the proposed research proposal for the institution*
* *Explain how the institution will support the research plan, including in-kind and in- cash contribution*

I therefore confirm my full support to this application, and will ensure that the necessary institutional support is provided for the success of the proposed project.

Sincerely yours,

Director of the Institution

LAMPIRAN 4 LIST OF Q1 & Q2 PUBLICATION

## List of Principal Investigator latest Q1 & Q2 publication related with proposed research:

**1.** Tittle, abstract, link to publications, etc.

## 2.

**3.**

## 4.

**5.**

\*note: please enlist at least your five latest publications

Lampiran ini diharuskan diisi oleh masing-masing anggota peneliti Indonesia

LAMPIRAN 5 SURAT PENGIKATAN SEBAGAI ORGANISASI PENELITIAN

## PENGIKATAN SEBAGAI ORGANISASI PENELITIAN

Yang bertanda tangan di bawah ini,

## Nama Lengkap :

**Tempat & Tanggaal Lahir** :

Bagian ini diisi oleh masing-masing anggota peneliti yang tergabung dalam penelitian

## No. NIK/NIP/KTP :

**Alamat Institusi / Afiliasi** :

Dengan ini menyatakan dengan sesungguhnya

1. Bahwa saya bersedia mengikatkan diri sepenuhnya pada satu organisasi atau kelompok penelitian di bawah penanggung jawab, sebagai berikut;

## Nama Lengkap :

**No. KTP** :

Bagian ini diisi nama PI

## Alamat Institusi / Afiliasi :

Setelah surat pengikatan diri ini saya tandataangaani maka saya akan menjalankan peraan dan fungsi saya sebagai satu kesatuan dalam organisasi atau kelompok penelitian, sesuai dengan pembagian tugas yang disepaakati dalam organisasi atau kelompok penelitian saya.

1. Bahwa apabila saya terbukti menyatakan kondisi yang tidak sesungguhnya, serta tidak memenuhi ketentuan lain yang telah diatur oleh Direktorat Riset, Teknologi, dan Pengabdian kepada Masyarakat (DRTPM), maka saya bersedia menerima konsekuensi yang ditetapkan oleh DRTPM.

Demikian pernyataan ini saya buat dengan sebenar-benarnya dan merupakan bagian tidak terpisahkan dari pedoman pemberian hibah (Grant Manual), dalam kondisi sehat lahir dan batin serta tanpa paksaan dari siapapun, serta saya bersedia dituntut dimuka hokum apabila di kemudian hari saya mengingari apa yang telah saya nyatakan tersebut.

Tempat, DD/MM/2024

Yang menyatakan,

Materai (TTD)

Lampiran ini diisi dan ditandangani oleh Principal Investigator (PI)

LAMPIRAN 6 SURAT PERNYATAAN PENANGGUNG JAWAB ORGANISASI PENELITIAN

## SURAT PERNYATAAN PENANGGUNG JAWAB ORGANISASI PENELITIAN

Yang bertanda tangan di bawah ini,

## Nama Lengkap :

**Tempat & Tanggaal Lahir** :

## No. NIK/NIP/KTP :

**Alamat Institusi / Afiliasi** :

Dengan ini menyatakan dengan sesungguhnya:

1. Bahwa saya merupakan penanggung jawab organisasi atau keleompok penelitian yang anggotanya adalah sebagaimana terlampir pada surat pernyataan ini.
2. Bahwa nama-nama yang tercantum dalam lampiran surat pernyataan ini telah dimintai persetujuannya dan dengan kesadaran sendiri untuk menjadi satu bagian organnisasi atau kelompok penelitian di bawah tanggung jawab saya.
3. Bahwa saya merupakan orang yang berwenang untuk melakukan perikatan hukum, menandatangani perjanjian atau kontrak dengan pihak lain atas nama organiasai atau kelompok penelitian yang berada di bawah tanggung jawab saya.
4. Memahami dan menyadari sepenuhnya bahwa kedudukan saya sebagai penanggung jawab memiliki konsekuensi hokum, administrasi dan konsekuensi lain yang timbul dalam sebuah organisasi atau kelompok penelitian.
5. Apabila saya ternyata tidak menyatakan keadaan yang sesungguhnya dan serta tidak memenuhi ketentuan lain yang telah diatur oleh Direktorat Riset, Teknologi, dan Pengabdian kepada Masyarakat (DRTPM), maka saya bersedia menerima konsekuuensi yang ditetapkan oleh DRTPM.

Demikian pernyataan ini saya buat dengan sebenar-benarnya dan merupakan bagian tidak terpisahkan dari pedoman pemberian hibah (Grant Manual), dalam kondisi sehat lahir dan batin serta tanpa paksaan dari siapapun, serta saya bersedia dituntut dimuka hukum apabila di kemudian hari saya mengingari apa yang telah saya nyatakan tersebut.

Tempat, DD/MM/2024

Yang menyatakan,

Materai (TTD)

Dokumen ini ditandatangani oleh mitra riset



# Letter of Commitment

*Institution official logo from overseas*

# DD/MM/YYYY

Subject :

# To Whom It May Concern,

* Describe your institution and your department/center of excellence.

# Indicates the signatory’s intent to commit resources to the funded project as specified in the letter, should the proposal be funded. May also give the partner’s rationale for supporting the project and point to strengths of the organization that could be of value in implementing or sustaining the project.

* Letters must be printed on letterhead paper of the signer’s organization,

# signed, and scanned as a pdf document.

Sincerely,

# Signature from Official